



Youth Train in Trades 2020 APPLICATION (early Spring) For Programs To be Taken in 2020 – 2021 School Year

APPLICATION DEADLINE DATES *

COVID RESPONSE:

Deadline extended ... please submit as soon as possible. Interviews will be in May.

This is a fillable pdf application. Once completed, please save it and email a copy to careerprograms@sd38.bc.ca

If you have any questions about any of the programs, send them to the email above.

STUDENT ELIGIBILITY + SKILLS/ATTRIBUTES

- ❖ Keen interest in trade indicated on application
- ❖ Current/prior ADST course work (e.g. Tech Ed, Foods/Baking)
- ❖ Comfortable using tools/power equipment
- ❖ Readiness/maturity for participation in a post-secondary environment
- ❖ In good physical shape (stamina/strength)
- ❖ Strong English language skills to communicate and interpret information and technical language
- ❖ Strong Math and Science skills for solving problems and making decisions
- ❖ Driver's license an asset (most industry work sites expect their employees to be able to drive)
- ❖ Has not met Ministry of Education graduation prior to submitting APPLICATION for Train in Trades program

BENEFITS TO STUDENTS

- ❖ **TUITION PAID** (for Level 1) by Richmond School District #38 (approx. savings of \$2500 - \$4000)
- ❖ **TRIPLE CREDITS** earned – high school, post-secondary and Industry Training Authority
- ❖ Potential to **EARN WHILE YOU LEARN!** Job ready skills right out of high school!

FOR MORE INFORMATION...

- ❖ Visit <http://youth.itabc.ca> to learn more about the apprenticeship programs for youth!
- ❖ Essential Skills – try your hand at the math/English skills needed for Level 1 of your trade program of interest: <http://ita.essentialskillsgroup.com/>



Understanding PROGRAM COSTS for Youth Train in Trades Programs

****NOTE:** All fees are approximate at time of printing and are subject to change. **** Due to any financial challenges resulting from COVID-19 response measures, payment plans will be available as needed.**

By taking a *YOUTH TRAIN IN TRADES* program while in high school, SD38 students will **save the cost of tuition (a savings between \$2500 - \$4000)**. This cost is covered by the Richmond School District #38. These programs are typically open to those currently in grades 11 or 12. **(Priority given to those applying while in grade 11.)**

ESTIMATED COSTS THAT STUDENT IS RESPONSIBLE FOR:

- Ancillary fees - may include a variety of college, student union and compass pass fees.
- Student program fees - costs such as uniform, required footwear, safety equipment, tools, workbooks, textbooks, learning manuals.
- Costs for Plumbing and Professional Cook are due in May/June prior to program start. **Payment plans are available for these two programs.** All others program fees are due to the post-secondary school once the program begins. *TBD = to be determined (below)*

Aircraft Maintenance Engineer – M (BCIT Richmond) <ul style="list-style-type: none"> Applicant must meet with Career Programs staff for program costs and details \$ ----- <u>(ONLY OPEN to Gr. 11/12 applicants)</u> <i>This program is a 16 consecutive month commitment starting Aug or Oct</i> <p style="text-align: right;">Total \$ <u>TBD</u></p>	Metal Fabrication Foundation (BCIT Burnaby) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 700.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>750.00</u></p>
Automotive Collision Repair Foundation (VCC Broadway) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 1450.00 Student program fees \$ 850.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – August Total \$ <u>2300.00</u></p>	Millwright Foundation (KPU Cloverdale) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ *TBD Student program fees \$ 800.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>*850.00</u></p>
Automotive Refinishing Prep Tech Foundation (VCC Bdway) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 1000.00 Student program fees \$ 400.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>1450.00</u></p>	Masonry (KPU Cloverdale) (**may not be available**) <ul style="list-style-type: none"> **check with Career Programs Office before applying for this program <p style="text-align: right;">Total \$ <u>TBD</u></p>
Baking and Pastry Arts Foundation (VCC Pender) <ul style="list-style-type: none"> Ancillary post-secondary fees \$...800.00 Student program fees \$ 500.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs August - January Total \$ <u>1350.00</u></p>	Motorcycle Technician Foundation (BCIT Burnaby) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 1000.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>1050.00</u></p>
Carpentry (Framing and Forming) Foundation (BCIT Burnaby) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 1300.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>1350.00</u></p>	Painting (Commercial) Level 1 (FTI Surrey) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 300.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs Mid-June – July Total \$ <u>350.00</u></p>
Construction Electrician Foundation (BCIT Delta) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 1400.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>1450.00</u></p>	Plumbing Foundation (UAPIC and Palmer Secondary) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 100.00 Student program fees \$ 600.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs September – June (alt days) Total \$ <u>750.00</u></p>
Professional Cook – Level 1 (VCC and Richmond High) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 290.00 Student program fees \$ 1200.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs September – June (alt days)+ all July Total \$ <u>1540.00</u></p>	Sheet Metal Foundation (BCIT Burnaby) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ *TBD Student program fees \$ 700.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs September – January Total \$ <u>750.00*</u></p>
Joinery (Cabinetmaker) Foundation (BCIT Burnaby) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ 0.00 Student program fees \$ 1000.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – July Total \$ <u>1050.00</u></p>	Welding Foundation (KPU Cloverdale) <ul style="list-style-type: none"> Ancillary post-secondary fees \$ *TBD Student program fees \$ 850.00 Binder, pens, pencils, calculator \$ 50.00 <p style="text-align: right;">Runs February – August Total \$ <u>9800.00*</u></p>

EXTENDED HEALTH AND/OR DENTAL PLAN:

For students attending Youth Train in Trades programs at Richmond School District or other Post-Secondary School sites, parents/guardians are advised to acquire extended health and/or dental coverage if they do not already have this.



Youth Train in Trades SPRING 2020 APPLICATION

For Programs To be Taken in 2020 – 2021 School Year

Application Date: _____

STUDENT INFORMATION

Name (Full): _____ Grade: _____
First Middle Last

Mailing Address: _____

City/Prov: _____ Postal Code: _____ Home Phone: _____

PEN #: _____ Birthdate (year/month/day): ____ / ____ / ____

Home School: _____ Grad Date (mm/yy): ____ / ____ School Counsellor: _____

Student Email: _____ Student Cell: _____

Parent Email: _____ Parent Cell: _____

Applicant's Signature: I certify that all statements in this application package are true and complete.

Date: _____ Signature: _____

YOUTH TRAIN IN TRADES PROGRAM APPLYING FOR: (Check One)

(Programs will only be offered based on sufficient enrolment)

- | | | |
|---|--|--|
| <input type="checkbox"/> Auto Collision Repair Tech (VCC) | <input type="checkbox"/> Electrician (Construction) (**BCIT) | <input type="checkbox"/> Motorcycle Mechanic (BCIT) |
| <input type="checkbox"/> Auto Refinishing Prep Tech (VCC) | <input type="checkbox"/> Joinery (Cabinetmaker) (BCIT) | <input type="checkbox"/> Plumbing – Palmer (PIC) |
| <input type="checkbox"/> Aircraft Maintenance Eng –M (*BCIT) | <input type="checkbox"/> Masonry (Bricklayer) (KPU) | <input type="checkbox"/> Painting (Commercial) (FTI) |
| <input type="checkbox"/> Baking & Pastry Arts (VCC) | <input type="checkbox"/> Metal Fabrication (BCIT) | <input type="checkbox"/> Sheet Metal (BCIT) |
| <input type="checkbox"/> Carpentry (Frame/Form) (BCIT) | <input type="checkbox"/> Millwright (KPU) | <input type="checkbox"/> Welding (KPU) |
| <input type="checkbox"/> Cooking – Richmond High (VCC) | <input type="checkbox"/> Other: _____ | <i>(only if arranged through Career Programs Office)</i> |

Program Locations: **Bold** = SD38 high school location + post secondary **BCIT** = Burnaby Campus **or** *Richmond Aerospace Campus **or** **North Delta Secondary satellite
VCC = Pender or Broadway **KPU** = Kwantlen Polytechnic University – Cloverdale **PIC** = Piping Industry College **FTI** = Finishing Trades Institute of BC

In Partnership with:



For Career Programs Office Use Only: Received Date: _____ Entered into Database: _____

- Application Complete Missing Items: _____
- Interview Granted: No Yes – Date: _____ Time: _____
- Site Visit Complete: No Yes – Date: _____ Time: _____

*****A program site visit is MANDATORY and will be arranged by a Career Programs staff member*****



APPLICATION CHECKLISTS for Student, Parent/Guardian, Counsellor

(Student, Parent/Guardian to check items when complete)

STEP 1 – APPLICATION CHECKLIST for STUDENT		Page	Completed and Attached
1.	Applicant Information <i>(include application date and school year applying for)</i>	3	<input type="checkbox"/>
2.	Completion of all checklists for Steps 1, 2 and 3 on this page	4	<input type="checkbox"/>
3.	Statement of Interest and Intent <i>(thoughtfully complete; do rough draft prior to writing on the form)</i>	6	<input type="checkbox"/>
4.	Up-to-Date Resumé <i>(highlight skills or experiences related to your chosen program of study)</i>	---	<input type="checkbox"/>
5.	References: Below, please FILL IN contact information (full name, email, phone #) for two references (teacher, professional etc). Let them know they will be contacted by a Career Programs staff member.	---	<input type="checkbox"/>
a. Ref #1:		---	<input type="checkbox"/>
Name:	Email Address:	Phone #:	
b. Ref #2		---	<input type="checkbox"/>
Name:	Email Address:	Phone #:	

STEP 2 – PARENT/GUARDIAN PERMISSION AND SUPPORT		Page	Completed
1.	Parent/guardian fully completes parent/guardian section and signs off on permission statement.	5	<input type="checkbox"/>

STEP 3 – APPLICATION CHECKLIST for CAREER PROGRAMS STAFF		Page	Completed upon Receipt of Application
1.	Most recent Report Card will be attached by career programs staff	---	<input type="checkbox"/>
2.	BC Diploma Verification Report attached will be attached by career programs staff	---	<input type="checkbox"/>
3.	Up-to-date Attendance Profile attached will be attached by career programs staff	---	<input type="checkbox"/>
Indicate Ministry of Ed Special Education Category if Applicable:		---	
4.	MoE Code: _____ Code Identification is for: _____ <input type="checkbox"/> Not Applicable	---	
5.	IEP MUST be ATTACHED if applicable: <input type="checkbox"/> Not Applicable <i>(if applicable, check box in right column)</i>	---	

Submit completed application (with all attachments) to careerprograms@sd38.bc.ca

After Application is Submitted...

- ❖ Applicant receives email acknowledging receipt of application and informing applicant of any missing components.
- ❖ **Qualifying** students interviewed (in May) via phone/video conference if needed, and write Math/English assessments.
- ❖ If successful with the above, notification of conditional acceptance will be sent to applicant in May/June.
- ❖ **Due to physical distancing measures**, the program site visit will take place when permissible.
- ❖ Marks, attendance and behaviour will be reviewed to determine if final acceptance can be offered (late June for programs starting August/September and late November for programs starting in January/February).

Acceptance is subject to approval. As program seats are limited, completion of application and granting of an interview do NOT guarantee acceptance into the program.

****ONLY COMPLETE APPLICATIONS WILL BE PROCESSED.****

PLEASE KEEP A COPY
 Students are strongly encouraged to keep a copy of this application, as well as all future correspondence related to this application process.



FOR PARENT/GUARDIAN COMPLETION:

- **Medical Information**
- **Special Needs Information**
- **Permission and Support**

Parent/Guardian: Please respond to the following so that we may understand how to best support your child in the event they are accepted into this *Youth Train in Trades* program.

MEDICAL INFORMATION

List ALL medical/physical information that the school/post-secondary institution should be aware of, or that might affect performance (i.e. Diabetes, Epilepsy, Medication, Asthma, Allergies, previous physical injuries, etc.)?

- No medical/physical concerns
- Yes (PLEASE DESCRIBE and EXPLAIN the concern(s) and the type of support your child may need to access)

SPECIAL NEEDS INFORMATION:

Please list ALL special needs that the school/post-secondary institution should be aware of that might affect performance in this program. (i.e. has an IEP, Learning Disability, ADD/ADHD, Physical Needs, etc).

PERMISSION AND SUPPORT:

- I support my child's participation in the YOUTH TRAIN IN TRADES program indicated in this application package.
- I am aware that we are responsible for arranging transportation to and from the program (including post-secondary school site).
- I am aware that Richmond School District pays the cost of tuition for the first level of this program.
- I am aware that we are responsible for the materials, books & equipment costs for this program.
- I believe that my child demonstrates a level of maturity suitable for a college/university setting and curriculum.
- I understand that the *Youth Train in Trades* program is the same technical program for all apprentices in the province of BC. Some students will be in the same class as adult apprentices at their post-secondary school.
- I agree that the information contained herein may be provided to the instructor(s) of the applicable post-secondary institution.

I have reviewed the above information with my child and I hereby grant permission for my child to participate in the YOUTH TRAIN IN TRADES program indicated in this application.

Parent/Guardian FULL Name: _____ Relationship: _____

Date: _____ Signature: _____

Parents/Guardians: To learn more about the program for which your child is applying, go to <http://youth.itabc.ca> and/or email careerprograms@sd38.bc.ca

STATEMENT OF INTEREST AND INTENT

**** To be TYPED by the STUDENT ONLY****

Full Name: _____ **Youth Train in Trades Program:** _____

Please answer the following questions to the best of your ability.

1. What studies and/or work experiences have you taken that would support your participation in this trade program? (i.e. job or volunteer experience, extra-curricular activities, related ADST or other courses, etc.)

2. What skills and attributes do you have that will help you to be successful in this program? Explain why these will benefit you in this program.

3. What specifically interests you about a career in this trade?

4. What knowledge do you have of this career field? For example: opportunities for work, working conditions, wages, etc. (You may visit <http://youth.itabc.ca> to research your chosen program).

5. What are your interests outside of school? (hobbies, sports, clubs, special talents, etc.)

6. Beyond this program, what is the career pathway you intend to explore or engage in after high school?
